

**KENNEBEC WATER DISTRICT
REGULAR BOARD OF TRUSTEES MEETING
THURSDAY – APRIL 1, 2021 at 7:30 AM**

Note: Due to the state of emergency associated with the COVID-19 pandemic, KWD Trustees held this meeting through remote access. Notice of this meeting was posted on the KWD Facebook and Webpage.

The meeting was called to order at 7:30 a.m. by President Hodsdon.

Trustees present: Al Hodsdon, President; Amy Stabins, Vice-President; J. Michael Talbot, Treasurer; Jeff Earickson, Assistant Treasurer; Sarah Whateley, Clerk; Karl Dornish, Trustee; Allan Fuller, Trustee; Frank Richards, Trustee; Bruce Williams, Trustee; Denise Bruesewitz, Trustee
(Remote Access)

Trustees absent: None

Denise Bruesewitz, Trustee, left the meeting at 8:00 a.m.

Also present: Roger Crouse, KWD General Manager; Amy Dyer, KWD Finance Manager; Jeff Longfellow, KWD Engineering Manager; Matt Zetterman, KWD Technology Manager; Benny LaPlante, KWD Service Manager; Jared Bragdon, KWD Distribution Manager; Robbie Bickford, KWD Water Quality Manager; Sue Markatine, Recording Secretary
(Remote Access)

ITEM 1: INTRODUCTION OF GUESTS

None

ITEM 2: REVIEW AND APPROVE THE MINUTES OF THE REGULAR BOARD OF TRUSTEES' MEETING OF MARCH 18, 2021.

Motion by Trustee Talbot, "to accept the minutes of the Regular Board of Trustees' Meeting of March 18, 2021," seconded by Trustee Earickson.

Roll Call Vote: Trustee Earickson – Yea, Trustee Bruesewitz – Yea, Trustee Talbot – Yea, Trustee Richards – Yea, Trustee Stabins – Yea, Trustee Hodsdon – Yea, Trustee Dornish – Yea, Trustee Fuller – Yea, Trustee Whateley – Yea, Trustee Williams – Yea. Motion carried unanimously.

ITEM 3: REVIEW AND APPROVAL OF ACCOUNT WARRANT

Motion by Trustee Talbot, "to ratify the April 1, 2021 total warrant of checks released for \$101,368.10," seconded by Trustee Earickson.

Roll Call Vote: Trustee Earickson – Yea, Trustee Bruesewitz – Yea, Trustee Talbot – Yea, Trustee Richards – Yea, Trustee Stabins – Yea, Trustee Hodsdon – Yea, Trustee Dornish – Yea, Trustee Fuller – Yea, Trustee Whateley – Yea, Trustee Williams – Yea. Motion carried unanimously.

ITEM 4: APPROVALS/MOTIONS NEEDED

A. Approval of Land Use Permit to the Town of Vassalboro for Walking Trails

The Board members were presented with a draft of the Trail Agreement for Red Brook Trails Between KWD and the Town of Vassalboro. The Trustees discussed this document, and a motion was proposed.

Motion by Trustee Dornish, “to authorize the General Manager to finalize the Trail Agreement language and present the final draft to the Board for review and approval,” seconded by Trustee Richards.

Roll Call Vote: Trustee Earickson – Yea, Trustee Bruesewitz – Yea, Trustee Talbot – Yea, Trustee Richards – Yea, Trustee Stabins – Yea, Trustee Hodsdon – Yea, Trustee Dornish – Yea, Trustee Fuller – Yea, Trustee Whateley – Yea, Trustee Williams – Yea. Motion carried unanimously.

B. Other

The Board members were presented with a request for authorization memo which included proposals from six bidders for the purchase and installation of an electronic access gate and security fencing at the Water Treatment Plant (WTP). KWD has applied for two grants to aid in offsetting the cost for these projects.

Motion by Trustee Fuller, “to accept the low bid from PDQ Door Company for the purchase and installation of an electronic access gate for \$8,200.00 and to accept the low bid from Triple P Fence for the purchase and installation of 250 feet of security fencing for \$5,872.40,” seconded by Trustee Talbot.

Roll Call Vote: Trustee Earickson – Yea, Trustee Bruesewitz – Yea, Trustee Talbot – Yea, Trustee Richards – Yea, Trustee Stabins – Yea, Trustee Hodsdon – Yea, Trustee Dornish – Yea, Trustee Fuller – Yea, Trustee Whateley – Yea, Trustee Williams – Yea. Motion carried unanimously.

ITEM 5: GENERAL MANAGER’S REPORT

The Trustees were provided with the General Manager’s report, and a brief review was conducted by Mr. Crouse.

As a result of the recent publicity of the PFAS contamination in private wells in Fairfield, the Trustees discussed the increase in public interest and related calls regarding contaminant levels in the KWD finished water. Mr. Crouse highlighted that KWD’s high-quality water continues to meet all state and federal water quality requirements.

Motion by Trustee Richards, “to accept the General Manager’s Report as presented,” seconded by Trustee Earickson.

Roll Call Vote: Trustee Earickson – Yea, Trustee Talbot – Yea, Trustee Richards – Yea, Trustee Stabins – Yea, Trustee Hodsdon – Yea, Trustee Dornish – Yea, Trustee Fuller – Yea, Trustee Whateley – Yea, Trustee Williams – Yea. Motion carried unanimously.

ITEM 6: DEPARTMENT REPORTS

As part of their Board packet, The Trustees were provided with the Monthly Department Reports prepared by the respective managers.

Motion by Trustee Richards, “to accept the Department Reports as presented,” seconded by Trustee Earickson.

Roll Call Vote: Trustee Earickson – Yea, Trustee Talbot – Yea, Trustee Richards – Yea, Trustee Stabins – Yea, Trustee Hodsdon – Yea, Trustee Dornish – Yea, Trustee Fuller – Yea, Trustee Whateley – Yea, Trustee Williams – Yea. Motion carried unanimously.

ITEM 7: TRUSTEE COMMENTS, CONCERNS, AND/OR IDEAS

In response to a question from Trustee Earickson, Mr. Crouse stated that the goal is to have the KWD Annual Report completed in May.

In response to an inquiry from Trustee Stabins regarding the graphic in KWD’s online customer portal showing average household water use, Mr. Zetterman explained the source of the data and the limitations in customization.

Trustee Richards complimented Mr. Bickford on his thorough response to various parties regarding the China Lake watershed-based management plan.

ITEM 8: PUBLIC PARTICIPATION

None

ITEM 9: AS NEEDED: EXECUTIVE SESSION – 1 MRS §405. EXECUTIVE SESSIONS

A. 1 MRS §405-6D, Labor Negotiations

B. 1 MRS §405-6C, Real Estate Transactions

Executive Session was not necessary.

Motion by Trustee Talbot, “to adjourn the meeting,” seconded by Trustee Richards.

Roll Call Vote: Trustee Earickson – Yea, Trustee Talbot – Yea, Trustee Richards – Yea, Trustee Stabins – Yea, Trustee Hodsdon – Yea, Trustee Dornish – Yea, Trustee Fuller – Yea, Trustee Whateley – Yea, Trustee Williams – Yea. Motion carried unanimously.

Meeting adjourned at 8:45 a.m.

Sue Markatine, Recording Secretary