

**KENNEBEC WATER DISTRICT
REGULAR BOARD OF TRUSTEES MEETING
THURSDAY – OCTOBER 21, 2021 at 7:30 AM**

Note: KWD Trustees held this meeting at the KWD Water Treatment Plant. Notice of this meeting was posted on the KWD Facebook and Webpage.

The meeting was called to order at 7:30 a.m. by Vice-President Stabins.

Trustees present: Amy Stabins, Vice-President; J. Michael Talbot, Treasurer; Jeff Earickson, Assistant Treasurer; Karl Dornish, Trustee; Allan Fuller, Trustee (Remote Access); Frank Richards, Trustee; Bruce Williams, Trustee

Trustees absent: Al Hodsdon, President; Sarah Whateley, Clerk; Denise Bruesewitz, Trustee

Also present: Roger Crouse, KWD General Manager; Amy Dyer, KWD Finance Manager; Jeff Longfellow, KWD Engineering Manager (Remote Access); Matt Zetterman, KWD Technology Manager (Remote Access); Benny LaPlante, KWD Service Manager (Remote Access); Jared Bragdon, KWD Distribution Manager (Remote Access); Robbie Bickford, KWD Water Quality Manager (Remote Access); Sue Markatine, KWD Recording Secretary

ITEM 1: INTRODUCTION OF GUESTS

Mr. Frank Cronkite, KWD's newly employed Water Treatment Operator, was introduced and welcomed by the Board members.

ITEM 2: REVIEW AND APPROVE THE MINUTES OF THE REGULAR BOARD OF TRUSTEES' MEETING OF OCTOBER 7, 2021.

Motion by Trustee Talbot, "to accept the minutes of the Regular Board of Trustees' meeting of October 7, 2021," seconded by Trustee Earickson.

Roll Call Vote: Trustee Earickson – Yea, Trustee Talbot – Yea, Trustee Richards – Yea, Trustee Stabins – Yea, Trustee Dornish – Yea, Trustee Fuller – Yea, Trustee Williams – Yea. Motion carried unanimously.

ITEM 3: REVIEW AND APPROVAL OF ACCOUNT WARRANT

Motion by Trustee Talbot, "to ratify the October 21, 2021 total warrant of checks released for \$142,668.93," seconded by Trustee Earickson.

Roll Call Vote: Trustee Earickson – Yea, Trustee Talbot – Yea, Trustee Richards – Yea, Trustee Stabins – Yea, Trustee Dornish – Yea, Trustee Fuller – Yea, Trustee Williams – Yea. Motion carried unanimously.

ITEM 4: REVIEW SEPTEMBER 2021 FINANCIAL REPORTS

This agenda item will be reviewed at the November 4, 2021 Board meeting.

ITEM 5: REVIEW OF DRAFT 2022 CAPITAL BUDGET

The Trustees were provided with a draft of the proposed 2022 Capital Budget and a summary of the 2021 Capital Budget Year-to-Date Expenditures through September 30, 2021. Mr. Crouse reviewed in detail the planned 2022 capital equipment purchases and improvement projects, the funding sources for these items, and answered questions from the Board members. The 2021 Capital Budget Year-to-Date Expenditures will be reviewed at the November 4, 2021 meeting.

In response to a question from Trustee Fuller, Mr. Bickford reported that through a grant secured by Colby College, led by Trustee Bruesewitz, a deep-water continuous monitoring buoy and shallow-water continuous monitoring buoy are planned to be positioned in China Lake in the Spring of 2022.

ITEM 6: APPROVALS/MOTIONS NEEDED

A. Approval of Cost-of-Living Adjustment (COLA) for January 1, 2022

The Board members were presented with a request for determination of the annual cost of living adjustment for non-union positions accompanied by statistical information from the past 40 years of the variations in the Consumer Price Index for Urban Wage Earners and Clerical Workers (CPI-W). (The CPI-W index is used by the Social Security Administration to establish the cost-of-living adjustment for Social Security recipients.) The CPI-W between August 2020 to August 2021 was 5.9 percent. After a brief discussion, a motion was proposed.

Motion by Trustee Richards, “to authorize a 5.9 percent cost of living adjustment wage increase to all KWD personnel in non-union positions effective January 1, 2022,” seconded by Trustee Williams.

Roll Call Vote: Trustee Earickson – Yea, Trustee Talbot – Yea, Trustee Richards – Yea, Trustee Stabins – Yea, Trustee Dornish – Yea, Trustee Fuller – Yea, Trustee Williams – Nay. Motion carried.

ITEM 7: GENERAL MANAGER’S REPORT

The Trustees were provided with the General Manager’s report, and a brief review was conducted by Mr. Crouse.

As indicated by his report, Mr. Crouse described how recent discussions with Maine Water Company (MWC)-Oakland Division regarding the appropriate meter size between the two systems resulted in an awareness of a rate discount that is not explicitly described in the existing water sale agreement between KWD and MWC. The Trustees discussed this subject and requested Mr. Crouse provide additional information at the November 4, 2021 Board meeting.

Motion by Trustee Richards, “to accept the General Manager’s Report as presented,” seconded by Trustee Earickson.

Roll Call Vote: Trustee Earickson – Yea, Trustee Talbot – Yea, Trustee Richards – Yea, Trustee Stabins – Yea, Trustee Dornish – Yea, Trustee Fuller – Yea, Trustee Williams – Yea. Motion carried unanimously.

ITEM 8: TRUSTEE COMMENTS, CONCERNS, AND/OR IDEAS

None

ITEM 9: PUBLIC PARTICIPATION

None

ITEM 10: AS NEEDED: EXECUTIVE SESSION – 1 MRS §405. EXECUTIVE SESSIONS

None

Motion by Trustee Talbot, “to adjourn the meeting,” seconded by Trustee Williams.

Roll Call Vote: Trustee Earickson – Yea, Trustee Talbot – Yea, Trustee Richards – Yea, Trustee Stabins – Yea, Trustee Dornish – Yea, Trustee Fuller – Yea, Trustee Williams – Yea. Motion carried unanimously.

Meeting adjourned at 8:30 a.m.

Sue Markatine, Recording Secretary